

My Plan Administration Account (My PAA) Review Submitted Filings in Your Account

Review Submitted Filings in Your Account

My PAA Login Page

- Enter your User ID into the field labeled “User ID” on the My PAA login page.
- Enter your Password into the field labeled “Password”.
- Select the button labeled “Login”.

My PAA Login

Welcome to My Plan Administration Account (My PAA), where you can electronically submit pension plan premium filings and payments to PBGC.

What's New and How to Use My PAA

- [What's New for Practitioners](#): Premium filings for plan year 2015 may now be submitted.
- [What's New in My PAA](#)
- [Password Rules](#)
- [More about My PAA](#): e-filing options, payment options, FAQs, Tips, Users Manual, etc.

➔ **User ID:**

➔ **Password:** (Case Sensitive)

➔ [Login](#)

[↳ Forgot your User ID?](#) [↳ Forgot your Password?](#)

[↳ New users click here to sign up.](#)

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Review Submitted Filings in Your Account

Launch Page

- You are now logged into My PAA.
- If the Launch Page overlaid on top of your Home Page is displayed, select the “Go to a Plan’s Page” link in the Returning User section.
 - ❖ The All Plans in your Account Page will be displayed (Slide 5).
- If the Home Page is displayed, go to the slide 4.

Note: The Launch Page is intended to help you initiate the premium related tasks. If you prefer not to see this page when you login, check the “Do not show this page at login” box and select “Close”.

My PAA (My Plan Administration Account) Launch Page

What do you want to do in My PAA (PBGC's premium e-filing application)?

Select the link(s) below to go to the section of the screens to initiate the tasks shown.

Shortcuts:

- [Review In-Process Filing\(s\)](#)
- [Create a Filing](#)
- [Import a Filing](#)
- [Upload a Filing](#)
- [Go to Home Page](#)
- [Go to a Plan's Page](#) (e.g., to review an Account History or Submit a Request)
- [Update or Deactivate My PAA Account](#)

Filing Coordinators:

- [Add a Plan](#)
- [Add a Practitioner](#)
- [Remove a Practitioner](#)
- [Change a Practitioner's Permissions](#)

Additional Resources:

- [Helpful Links](#)
- [Demo: Create a Comprehensive filing for Single-employer plan](#)
- [Demo: Create a Comprehensive filing for Multiemployer plan](#)
- [Demo: Review Plans and Correspondence in Your Account](#)
- [Demo: Submit Request, Penalty RFR or Refund](#)

Do not show this page at login

Close

Review Submitted Filings in Your Account

From the Home Page

- Select the appropriate plan name from the “Plan Name” column in the Plans in your Account section.
 - ❖ The Plan Page will be displayed (Slide 6).
- If necessary, select the “View all Plans” link to see all of your Plans (Slide 5).

Note 1: You can search and sort the columns to find a particular plan.

Note 2: The Menu Bar on the top of every My PAA screen can be used to easily access other pages, e.g., the Launch Page and Help information.

The screenshot shows the PBGC My PAA Home Page. At the top, there is a navigation bar with links for LAUNCH PAGE, HOME, PLANS, FILINGS, HELP, DEMOS, My Account, and Logout. The user is logged in as Jack Black. The main content area is titled "Home Page" and includes a "Quick Links" section with buttons for Add Plan, Create Filing, Import Filing, and Upload Filing. A "Right Now" section displays statistics: 1 Filings Count (In-Process), 1 You Hold, 0 Others Hold, and 8 Plans Count. Below this is an "In-Process Filings" section with a link to "View all In-Process Filings". The main section is "Plans in Jack Black's Account", which includes a search bar and a table of plans. A red arrow points to the "View all Plans" link, and another red arrow points to the "Retirement Plan 4" row in the table. Below the table are sections for "Import Software-Prepared Filing(s)" and "Upload Software-Prepared Filing(s)".

Plans in Jack Black's Account

Plan Name	EIN/PN	Actions
Retirement Plan 1	10-4104104 / 001	Create a Filing, Invite a Practitioner
Retirement Plan 2	44-4555222 / 001	Create a Filing, Invite a Practitioner
Retirement Plan 3	44-4777888 / 001	Create a Filing, Invite a Practitioner
Retirement Plan 4	55-6666666 / 777	Create a Filing, Invite a Practitioner

Review Submitted Filings in Your Account

From the All Plans in Your Account Page

➤ Select the appropriate plan in the “Plan Name” column to go to the Plan Page to review filings for that plan.

❖ The “Plan Page” will be displayed (Slide 6).

Note: You can search and sort the columns to find a particular plan.

LAUNCH PAGE HOME PLANS ▾ FILINGS ▾ HELP DEMOS My Account Logout


All Plans in Jack Black's Account

[Instructions](#)

[Print this page](#)

Active Plans

Plan Name / EIN

Plan Name ^	EIN/PN ⇅	Actions	View Account History
Retirement Plan 1	10-4104104 / 001	Create a Filing	Account History <input type="checkbox"/>
Retirement Plan 2	44-4555222 / 001	Create a Filing	Account History <input type="checkbox"/>
Retirement Plan 3	44-4777888 / 001	Create a Filing	Account History <input type="checkbox"/>
Retirement Plan 4 	55-6666666 / 777	Create a Filing	Account History <input type="checkbox"/>

Archived Plans

Plan Name / EIN

Plan Name ^	EIN/PN ⇅	Actions	View Account History
Retirement Plan 5	10-2102102 / 001	Create a Filing	Account History <input type="checkbox"/>
Retirement Plan 6	65-0425084 / 002	Create a Filing	Account History <input type="checkbox"/>
Retirement Plan 7	10-3103103 / 001	Create a Filing	Account History <input type="checkbox"/>
Retirement Plan 8	74-2980802 / 231	Create a Filing	Account History <input type="checkbox"/>

Review Submitted Filings in Your Account

Plan Page

- Select the Premium Filings link to see all of the plan's filings in the "Premium Filings for the Plan" section.
- Select the "Submitted" radio button to see only submitted filings for the plan.
- To review or print a particular filing receipt, select the appropriate Filing link.
- To see the status of a submitted filing, select the appropriate link in the Status column (e.g., to see if the filing posted to the account history or if the filing failed any validations.)
- Select the appropriate link/button to logout of My PAA or to go to another page (e.g., the Home page).

Plan Page

Quick Links

- Premium Filings
- Plan Practitioners
- Plan Correspondence
- Submit a Request
- Check Status of Request

Plan Information

Retirement Plan 4 - 55-6666666 / 777

Plan Sponsor: Plan Administrator: Plan Contact:

Note: The information displayed here is the most up-to-date information that PBGC has on record for this plan. For instructions on how to update this information (outside the premium filing process) call the PBGC Contact Center at 1-800-736-2444. TTY/TDD users may call the Federal relay service at 1-800-877-8339 and ask to be connected.

Account History

Premium Filings and Payments Received by PBGC

Account History

There will be a delay between when the filing is submitted and when it shows in the Account History. Due to the delay, this Account History may not include your most recent filing.

About Account Histories

Premium Filings for the Plan

Create a Filing In-process Submitted All filings

Filing	Confirmation #	Filing Method	Received Date	Status
2017 Comprehensive	4080091	Screen Prepared	10/3/2017 3:52:49 PM	Submitted/Successfully Processed
2016 Comprehensive	4080090	Screen Prepared	10/3/2017 3:23:31 PM	Submitted/Filing Errors

Premium Filing Practitioners for the Plan

Invite a Practitioner

Edit	Name	Permissions	Phone	Email	Remove Practitioner
✎	Sue Practitioner	Plan Administrator, Paying Agent, Preparer	202-326-4000	SPRACTITIONER@WORKEMAIL.COM	✕
✎	Jonny Doe	Preparer, Paying Agent	313-313-3333	JONNYDOE@WORKEMAIL.COM	✕
✎	Jack Black	Actuary, View Account History, Filing Coordinator, Paying Agent, Plan Administrator, Preparer	123-123-1234	JBLACK@WORKEMAIL.COM	✕

Review Submitted Filings in Your Account

Receipt for Final Filing with Premium Payment (if any) Page

- The entire filing receipt is displayed (only the first page is shown here).
- Review the receipt and select the close symbol (x) on the top right corner of the browser to go back to the “Plan Page” (Slide 6).

Comprehensive Premium Filing Confirmation

*** This confirmation is NOT a receipt of payment ***

Date/Time Filing Submitted: 10/3/2017 3:52:49 PM Eastern Time

Your My PAA Confirmation Number for this transaction is: **4080091**

Current Filing Status: **Submitted/Successfully Processed**

(The filing was accepted and has posted to the plan's Account History. If there is an active Status link on the Plan page, it means a filing error was detected. Click the Status link (if present) on the Plan page to see the detailed error message and determine if a correction is necessary. Contact the Premium Customer Service Center for additional information and any assistance you may need.)

Please note that this transaction is subject to further verification and does not guarantee satisfaction of filing requirement or premium liability. If this filing is late or the premium paid insufficient, PBGC will subsequently send the Plan Administrator a Statement of Account (Premium Invoice) that shows the amount owed to PBGC. If you have sent a payment along with this filing, please check the plan's account history via the Plan Page. If you have any questions about the current processing status of this filing or your payment status, please send an email to premiums@pbgc.gov or call us at 1-800-736-2444 (select option "2" for premiums) and be sure to reference the My PAA Confirmation number.

Important: If you selected to "Pay Outside of My PAA", you must initiate the payment separate from submitting the filing. **If you are sending a check, please be sure to include the plan's EIN/PN and Plan Year Commencing (PYC) date on the check.**

Payment Alternative Selected:

Flat-rate Premium:

Variable-rate Premium:

Premium Credit:

Premium Amount Due:

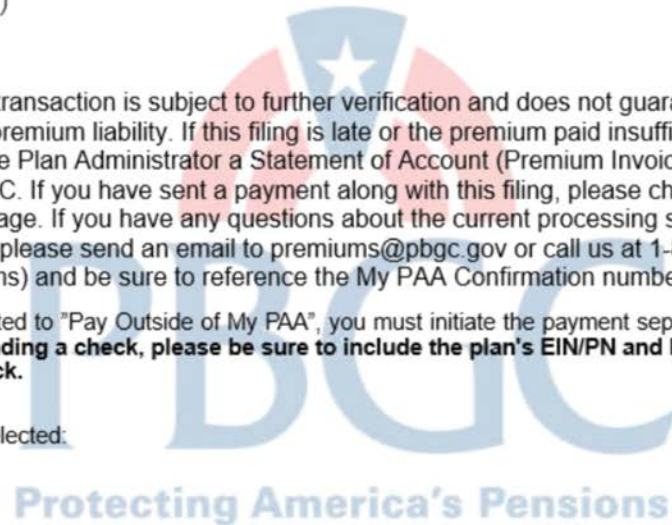
N/A

\$120,336.00

\$901,648.00

\$1,021,984.00

\$0.00



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