



## Pension Benefit Guaranty Corporation

### Data Governance Board Charter

**Mission:** The PBGC Data Governance Board (DGB) provides executive leadership and oversight for the development and implementation of the policies and processes which govern the collection or creation, management, use, and disclosure of PBGC data.

**Guiding Principle:** To ensure intra-agency data transparency to promote efficient and appropriate use of, and investment into, agency data resources. Data transparency includes:

- *Openness:* Promoting and facilitating the open sharing of knowledge about PBGC data, including an understanding of how and where agency data are collected or created, stored, managed, and made available for analysis.
- *Communication:* Promoting partnerships across the PBGC to eliminate duplication of effort, stove-piping, and one-off solution designs.
- *Accountability:* Ensuring agency-wide compliance with approved data management principles and policies. Understanding the objectives of current and future strategic or programmatic initiatives and how they impact, or are impacted by, existing data management principles and policies as well as current privacy and security protocols.

#### **Core Responsibilities:**

- **Oversight and Decision-making**  
Provides a forum for executive oversight and approval of the enterprise's data management strategies and practices. Data management principles and policies endorsed by the DGB apply to all phases of the data lifecycle (including its collection or creation, integration, storage, validation, analysis, dissemination, and destruction) and to all PBGC components.
- **Resource Allocation**  
In collaboration with the Budget and Planning Integration Team (BPIT) and Information Technology Portfolio Review Board (ITPRB), and other PBGC governing bodies, sets funding and other data-related priorities to maximize the utility of agency data and fully leverage its potential within the enterprise.
- **Assess and Prioritize Needs**  
Continually assesses the analytic and reporting needs of the enterprise and reflects these needs in policy development and funding decisions. Supports stakeholder access to and delivery of PBGC data resources.



Members will be requested to represent the following required areas: records management, information security, performance improvement, and privacy. Depending on the topic for discussion, guest subject matter experts may be invited to the meetings at the request of their DGB representative or the DGB Chair.

**Chair:** The Chief Data Officer serves as the DGB Chair. The DGB Chair is responsible for:

- Liaising between the DGB, Chief Information Officer (CIO) and the Executive Management Committee (EMC)
- Chairing and facilitating DGB meetings
- Defining meeting agendas
- Providing meeting support
- Scheduling meetings and disseminating materials
- Taking meeting minutes and disseminating them for review and approval
- Managing DGB artifacts

**Meetings:** The DGB meets on a regular basis, and as needed, depending upon the type and urgency of issues that arise. DGB meetings will occur in person whenever possible but the DGB can be convened for electronic voting.

**Decision Model:** The DGB is a decision-making body providing recommendations to the EMC. The DGB strives for consensus when making decisions. Each member-organization has one vote in the voting process and decisions will be made by simple majority. Members have the right to abstain from voting. The DGB Chair will capture member-organization votes (including abstentions and cases where the member organization is not present to vote) and record this information in the meeting minutes.

**Reporting:** The EMC will review all decisions made by the DGB. In consultation with the CDO, the EMC has the right to overturn decisions and recommendations made by the DGB.

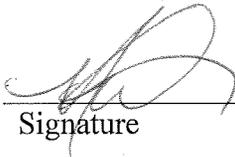


**Acceptance and Approval**

PBGC Chief Data Officer

Accept

By signing this document, I, the PBGC Chief Data Officer, am approving this charter and authorizing the Data Governance Board to operate as defined by the charter.

	9/15/2019	Chief Data Officer
Signature	Date	Title

PBGC Chief Information Officer

Accept

By signing this document, the Chief Information Officer (CIO), am approving this charter and authorizing the Data Governance Board to operate as defined by the charter.

	9/15/19	Chief Information Officer
Signature	Date	Title