

My Plan Administration Account (My PAA) Amending a Comprehensive Filing for a Single-Employer Plan



Amending a Comprehensive Filing for a Single Employer Plan

Start a Draft Filing: Identify Filing to be Made

- ❖ Navigate to the screen shown on your right. For help navigating to this page, see the “Review, Edit, Sign and Route / Retrieve a Filing” Online Demonstration at the following link

 <https://www.pbgc.gov/prac/prem/online-premium-filing-with-my-paa/my-paa-online-demonstrations>

- ❖ Enter or select the appropriate information for the filing to be amended, e.g., plan year beginning and ending dates and single-employer plan.
- ❖ Select “This is an amended filing” box.
- ❖ Select the “Continue” button to go to the next screen.

Retirement Plan 4 – 55-6666666 / 777

Please note: You will be automatically logged out of My PAA after 20 minutes of inactivity. This could result in a loss of any information you entered in My PAA.

1 Start a Draft Filing → 2 Edit Draft, Sign Filing, and Select Payment Alternative → 3 Submit Filing with Payment (if any) → 4 Receive Filing Confirmation

Identify Filing to be Made

Cancel Continue >

Instructions

Premium is for plan year commencing: 01/01/2015 Premium is for plan year ending: 12/31/2015

If the plan year commencement date has changed since the most recent PBGC filing as a result of a plan amendment changing the plan year, enter the date the plan year change was adopted.

MM/DD/YYYY

This is an amended filing

Multiemployer plan or Single-employer plan (Includes Multiple-employer plan)

Instructions

Comprehensive Premium Filing

Instructions

Proration

Check box if plan qualifies to pay a prorated premium for this premium payment year (i.e., if plan has less than a full year of coverage).

Plan size

For the premium payment year, is the plan a "small" plan? Yes No

Cancel Continue >

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Amend a Comprehensive Filing for a Single Employer Plan

Reminder Message: Amended Filing

You have two options to amend a filing:

- ❖ Click the “Pull Data” button to pull in all of the data from the previously submitted filing, with the exception of the Premium Credit data reported on the “Calculate Total Premium Payment” page of the filing. The prepopulated Premium Credit values will represent the current balances PBGC has on record.
 - ❖ Clicking the “Pull Data” button may change the data entered on the “Identify Filings to be Made” screen.
 - ❖ Editing “pulled” data is permissible.
- ❖ Click the “Don’t Pull Data” button which will not pull in the data from the previously submitted filing. Premium credit amounts will be populated with the current balances PBGC has on record.



Amended Filing

You indicated that this is an amended filing. You have two options which will both return you to the previous screen:

- Click the “Pull Data” button to pull in all of the data from the previously submitted filing, with the exception of the **Premium Credit** data reported on the “Calculate Total Premium Payment” page of the filing. The prepopulated Premium Credit values will represent the current balances PBGC has on record. Note, that clicking the “Pull Data” button may change the data you entered on the previous screen, e.g., Plan Year Ending Date. You will be able to make any necessary edits to the data you previously entered.
- Click the “Don’t Pull Data” button which will not pull in the data from the previously submitted filing. Premium credit amounts will be populated with the current balances PBGC has on record.

Please also note the following reminders regarding amended filings:

- Be sure to include all valid filing data from the previously-submitted filing. For example, amended single-employer comprehensive filings should include the Alternative Premium Funding Target (APFT) election or revocation, if appropriate.
- If an amended filing will be submitted prior to the filing due date, the APFT election or revocation can be changed on single-employer comprehensive filings, if appropriate.

[Pull Data](#) [Don't Pull Data](#)

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Amending a Comprehensive Filing for a Single Employer Plan

Start a Draft Filing: Enter Plan Information

- ❖ Review, enter, or select the appropriate information for the filing, e.g., plan name and effective date.
- ❖ Select the “Back” button to review or change your previous entries.
- ❖ Select the “Continue” button to go to the next screen.

 Tip 1: If the amendment is for a reason OTHER than an EIN/PN change, ensure the “Current EIN/PN” entry matches the “Previous Filing EIN/PN” entry.

 EXAMPLE: If you indicated an EIN/PN change on the original filing, and you wish to amend the filing to change the market value of assets (not to change the EIN/PN), then the “Current EIN/PN” entry should match the “Previous Filing EIN/PN” entry.

 Tip 2: If you receive a “**Notice of Filing Errors**” listing codes **FE 315, 440, or 615**, ensure that you have followed Tip 1. Also, ensure that an EIN/PN change was not previously processed for your plan.

 Tip 3: If the amendment is due to an EIN/PN change, input the correct information in the “*Current EIN/PN*” fields.

 v.15.1.0.26

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Step 1: Start a Draft Filing

Comprehensive Filing for Plan Year Commencing 1/1/2015
Retirement Plan 4 – 55-666666 / 777



Enter Plan Information

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[Instructions](#)

Plan name:

Plan effective date:

Check box if plan is a new or newly covered plan and provide the following information:

Adoption Date:

Date coverage began on:

Is the plan a “continuation plan”? Yes No

[Instructions](#)

Previous filing EIN: 55-666666 Previous filing PN: 777

Current EIN: Current PN:

Form 5500 EIN and PN Information:
If the EIN and PN are not both the same as on the 2014 Form 5500, enter EIN and PN from 2014 Form 5500 and provide explanation:

EIN: PN:

256/256 characters remaining

Character Limit 256

[< Back](#) [Cancel](#) [Continue >](#)

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Amending a Comprehensive Filing for a Single Employer Plan

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Start a Draft Filing: Enter Filing Information

- ❖ Review, enter, or select the appropriate information for the filing, e.g., business code, disaster relief code.
- ❖ Select the “Back” button to review or change your previous entries.
- ❖ Select the “Continue” button to go to the next screen.

PBGC My PAA

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Comprehensive Filing for Plan Year Commencing 1/1/2015
Retirement Plan 4 – 55-6666666 / 777

1 Start a Draft Filing → 2 Edit Draft, Sign Filing, and Select Payment Alternative → 3 Submit Filing with Payment (if any) → 4 Receive Filing Confirmation

Enter Filing Information

< Back Cancel Continue >

The business code does not appear to be valid. Please verify and change the entry if appropriate. > Instructions

6-digit business code: 111110

First 6 digits of CUSIP number: ex. 111111 > Instructions

Disaster Relief (enter code): ex. XX-XX > Instructions
(For Disaster Relief Announcements, [click here](#))

Is this plan exempt from the Variable-rate Premium? > Instructions

No.

Yes, because the plan is a new or newly covered small plan other than a continuation plan.

Yes, because the plan is undergoing a standard termination with a final distribution during the premium payment year.

Yes, because the plan is undergoing a standard termination with a proposed termination date in a prior year

Proposed termination date: MM/DD/YYYY

Yes, because the plan has no vested participants.

Yes, because the plan is a 412(e)(3) plan.

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Start a Draft Filing: Report Additional Information for Amended Filing

- ❖ Enter the appropriate information for the filing.
- ❖ Select the “Back” button to review or change your previous entries.
- ❖ Select the “Continue” button to go to the next screen.

Tip 1: Use this section if you are amending the filing to correct the first or last day of the premium payment year. Provide the dates that were reported in the original filing.



Tip 2: Use this section if you are amending the filing to notify an EIN/PN change or correction. Enter the EIN and PN from the original filing.



Step 1: Start a Draft Filing

Retirement Plan 4 – 55-6666666 / 777

1 Start a Draft Filing → 2 Edit Draft, Sign Filing, and Select Payment Alternative → 3 Submit Filing with Payment (if any) → 4 Receive Filing Confirmation

Report Additional Information for Amended Filing

< Back Cancel Continue >

Instructions

If either the first or last day of the premium payment year reported in this amended filing differs from what was reported in the filing that is being amended, provide the dates that were reported in the original filing:

Date premium payment year commenced: Date premium payment year ended:

If the EIN and PN reported in this amended filing are not both the same as what was reported in the filing that is being amended, enter the EIN and PN from the original filing:

EIN: PN:

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Amending a Comprehensive Filing for a Single Employer Plan

Step 1: Start a Draft Filing

Start a Draft Filing: Enter Plan Sponsor and Administrator Information

- ❖ Review, enter, or select the appropriate information for the filing, e.g., plan sponsor name.
- ❖ Select the “Back” button to review or change your previous entries.
- ❖ Select the “Continue” button to go to the next screen.

Comprehensive Filing for Plan Year Commencing 1/1/2015
Retirement Plan 4 – 55-6666666 / 777

1 → 2 → 3 → 4
Start a Draft Filing Edit Draft, Sign Filing, and Select Payment Alternative Submit Filing with Payment (if any) Receive Filing Confirmation

Enter Plan Sponsor and Administrator Information

< Back Cancel Continue >

Plan Sponsor Information Instructions

Name:

Plan Administrator Information Instructions

Name:

Country: ▼

Address:

City: State: ▼ Zip:

Contact Person

Name (for "attention" line of mailings):

Phone: Ext:

E-mail:

Alternate phone number for Insured Plans List on pbgc.gov:

Alternative Phone: Ext:

Additional Plan Contact (optional) Instructions

Name:

Phone: Ext:

E-mail:

< Back Cancel Continue >



Amending a Comprehensive Filing for a Single Employer Plan

Start a Draft Filing: Calculate Premium Due

- ❖ Review, enter, or select the appropriate information for the filing, e.g., participant count date and the participant counts.
- ❖ Select the “Calculate” button.
- ❖ Select the “Back” button to review or change your previous entries.
- ❖ Select the “Continue” button to go to the next screen.

Note: Starting with this page, you can select the “Save & Exit” button to save the filing and logout of My PAA.



Step 1: Start a Draft Filing

Comprehensive Filing for Plan Year Commencing 1/1/2015
Retirement Plan 4 – 55-6666666 / 777

Calculate Premium Due

< Back Cancel Continue > Save & Exit

Flat-rate Premium

Participant Count Date: 01/01/2015
Single-employer Flat-rate: \$57.00

Participant Count as of Participant Count Date:

Active:	700
Terminated Vested:	50
Retirees and Beneficiaries:	25

Total Participant Count: = 775
Flat-rate Premium: = \$44,175.00

Calculate

Variable-rate Premium

Alternative Premium Funding Target Election or Revocation

Election - Check box to elect to use the Alternative Premium Funding Target instead of the Standard Premium Funding Target. The election will be effective — and the plan will be required to use the Alternative Premium Funding Target — beginning with this premium payment year and for all subsequent plan years unless and until the election is subsequently revoked.

Revocation - Check box to revoke a prior election to use the Alternative Premium Funding Target. The revocation will be effective — and the plan will be required to use the Standard Premium Funding Target — beginning with this premium payment year and for all subsequent plan years unless and until a new election is subsequently made.

Note - Elections or Revocations must remain in place for at least five years.

Small employer VRP cap qualification

If this plan qualifies for the small employer cap applicable to certain plans of small employers (those with 25 or fewer employees), select one of the following statements:

The plan is reporting unfunded vested benefits (UVBs), so that My PAA can determine which is less: the VRP based on UVBs or the maximum VRP.

The plan is not reporting UVB information, and instead, will pay the maximum VRP without regard to whether the VRP would be lower if the exact calculation was done.

< Back Cancel Continue > Save & Exit

Amending a Comprehensive Filing for a Single Employer Plan

Start a Draft Filing: Calculate Variable-rate Premium

- ❖ Review, enter, or select the appropriate information for the filing, e.g., premium funding target method.
- ❖ Select the “Calculate” buttons.
- ❖ Select the “Back” button to review or change your previous entries.
- ❖ Select the “Continue” button to go to the next screen.

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Step 1: Start a Draft Filing

Comprehensive Filing for Plan Year Commencing 1/1/2015
Retirement Plan 4 – 55-6666666 / 777

Calculate Variable-rate Premium

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Assumptions and methods used to determine premium funding target [Instructions](#)

Premium funding target method: Standard Alternative

Discount rates

Segment rates N/A, full yield curve used

1st segment: %

2nd segment: %

3rd segment: %

UVB valuation date:

Premium funding target as of UVB valuation date [Instructions](#)

Check box if the reported premium funding target information is an estimate.

Attributable to active participants: \$

Attributable to terminated vested participants: \$

Attributable to retirees and beneficiaries receiving payment: \$

Total premium funding target: \$6,300 **Calculate**

Market value of assets as of UVB valuation date: \$

Unfunded Vested Benefits before rounding up to the next \$1,000: \$4,300

Unfunded Vested Benefits rounded to the next \$1,000: \$5,000 **Calculate**

< Back Cancel Continue > Save & Exit

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Amending a Comprehensive Filing for a Single Employer Plan

Reminder Message Page (not applicable for all filings)

- Review the Reminder Message page based on your previous entry.
- Select the “Back” button to review or change your previous entries.
- Select the “Continue” button, to go to the next screen.



Standard Premium Funding Target Method Used

You reported that the Standard Premium Funding Target (SPFT) is being used to determine the Variable-Rate Premium. Please note these important reminders:

- If an election to use the Alternative Premium Funding Target (APFT) is in effect, this is not a valid option. If an election has been in place for at least five years, you may revoke it and use the SPFT. Otherwise, you must use the APFT.
- To confirm whether an APFT election is in place, select the “Back” button until you reach the screen that reflects the election and revocation information or review the plan’s account history.
- To change the method reported in this filing, select the “Back” button and select the correct method.
- If you need assistance, contact the premium customer service center during normal business hours (premiums@pbgc.gov or 1-800-736-2444 and select the “premium” option).

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Amending a Comprehensive Filing for a Single Employer Plan

Start a Draft Filing: Variable-rate Premium Due

- ❖ Review the calculated values based on your previous entries.
- ❖ Select the “Back” button to review or change your previous entries.
- ❖ Select the “Continue” button to go to the next screen.



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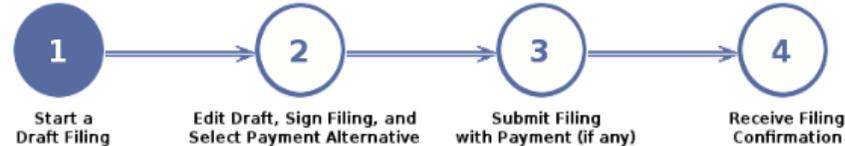
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Step 1: Start a Draft Filing

Comprehensive Filing for Plan Year Commencing 1/1/2015
Retirement Plan 4 – 55-6666666 / 777



Variable-rate Premium Due

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[Instructions](#)

Uncapped variable-rate premium: \$120.00

MAP-21 cap: \$323,950.00

Variable-rate premium: \$120.00

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Amending a Comprehensive Filing for a Single Employer Plan

Start a Draft Filing: Calculate Total Premium Payment

- ❖ Review, enter, or select the appropriate information for the filing, e.g., payments previously made for the plan year.
- ❖ Select the “Calculate” buttons to display the totals.
- ❖ Select the “Back” button to review or change your previous entries.
- ❖ Select the “Continue” button to go to the next screen.



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Step 1: Start a Draft Filing

Comprehensive Filing for Plan Year Commencing 1/1/2015
Retirement Plan 4 – 55-6666666 / 777



Calculate Total Premium Payment

< Back Cancel Continue > Save & Exit

> Instructions

Flat-rate Premium:	\$44,175.00
Variable-rate Premium: +	\$120.00
Total Premium: =	\$44,295.00

Premium Credit

Payments made previously for this premium payment year:	\$ <input type="text" value="0.00"/>
Outstanding credit from the plan year immediately preceding the premium payment year: +	\$ <input type="text" value="10000.00"/>
Total Premium Credit: -	\$10,000.00
Amount Due: =	\$44,295.00

Calculate

Calculate

< Back Cancel Continue > Save & Exit

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Start a Draft Filing: Report Additional Information for Amended Filing

- ❖ Enter an amended filing explanation.
- ❖ Select the “Back” button to review or change your previous entries.
- ❖ Select the “Continue” button to go to the next screen.



Tip: Do not use this section to correct a typo/error in the EIN/PN. For EIN/PN change or typo/error correction go to slide 4.

The screenshot shows the PBGC My PAA interface. At the top, there is a navigation bar with 'LAUNCH PAGE', 'HOME', 'PLANS', 'FILINGS', and 'HELP'. The user is logged in as 'My Account' and can click 'Logout'. The main heading is 'Step 1: Start a Draft Filing' for 'Retirement Plan 4 - 55-6666666 / 777'. A progress bar shows four steps: 1. Start a Draft Filing (highlighted), 2. Edit Draft, Sign Filing, and Select Payment Alternative, 3. Submit Filing with Payment (if any), and 4. Receive Filing Confirmation. Below the progress bar, the title is 'Report Additional Information for Amended Filing'. There are four buttons: '< Back', 'Cancel', 'Continue >', and 'Save & Exit Filing'. The main content area is titled 'Amended Filing Explanation' and includes instructions: 'If the reason for amending the filing is other than reconciling an estimated Variable-rate Premium and the total premium reported in this amended filing is less than the amount reported in the filing that is being amended, provide an explanation of why an amended filing is necessary:'. Below this is a text input field with a character limit of 4,000. At the bottom of the form, there are four buttons: '< Back', 'Cancel', 'Continue >', and 'Save & Exit Filing'. Red arrows point to the '< Back' and 'Continue >' buttons.

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Amending a Comprehensive Filing for a Single Employer Plan

Start a Draft Filing: Report Miscellaneous Information

- ❖ Review, enter, or select the appropriate information for the filing, e.g., if this is a final filing.
- ❖ Select the “Back” button to review or change your previous entries.
- ❖ Select the “Continue” button to go to the next screen.

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Step 1: Start a Draft Filing

Comprehensive Filing for Plan Year Commencing 1/1/2015
Retirement Plan 4 – 55-6666666 / 777

1 Start a Draft Filing → 2 Edit Draft, Sign Filing, and Select Payment Alternative → 3 Submit Filing with Payment (if any) → 4 Receive Filing Confirmation

Report Miscellaneous Information

[< Back](#) [Cancel](#) [Continue >](#) [Save & Exit](#)

Final Filing [Instructions](#)
If this is the last filing for this plan, enter the date of event and select the reason that best describes why filing obligation is ceasing:
MM/DD/YYYY
 Merger/Consolidation Distribution pursuant to termination
 Trusteeship Cessation of covered status

Participation Freeze [Clear information](#)
If, as of the beginning of the premium payment year, this plan is closed to new entrants, enter the date the plan became closed to new entrants:
MM/DD/YYYY

Accrual Freeze [Clear information](#)
If, as of the beginning of the premium payment year, benefit accruals under this plan are partially or totally frozen, enter the date the freeze became effective and select the reason that best describes the nature of the freeze:
MM/DD/YYYY
 For all participants, both pay and service are frozen
 For some participants, both pay and service are frozen
 For all participants, service is frozen, pay is not
 For some participants, service is frozen, pay is not
 Other (enter explanation)

4000/4000 characters remaining

Limit 4,000

Risk Transfer Activity
Do not complete this item if this is the last filing for this plan

a. Lump sum windows: If the plan provided one or more Lump Sum Windows during the time period described in the instructions, report the number of persons eligible to elect a lump sum under any such window and the number who elected a lump sum:
(1) Persons not in pay status when lump sum was offered:
Eligible to elect lump sum Elected lump sum
(2) Persons in pay status when lump sum was offered:
Eligible to elect lump sum Elected lump sum

b. Annuity purchases: If, during the time period described in the instructions, the plan purchased annuities for a group of people, report the number of persons for whom an annuity was purchased:
(1) Persons not in pay status when annuity was purchased:
(2) Persons in pay status when annuity was purchased:

[< Back](#) [Cancel](#) [Continue >](#) [Save & Exit](#)

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Amending a Comprehensive Filing for a Single Employer Plan



Start a Draft Filing: Report Transfers From Other Plans

- ❖ Review, enter, or select the appropriate information for the filing, e.g., employer identification number and plan number.
- ❖ Select the “Back” button to review or change your previous entries.
- ❖ Select the “Continue” button to go to the next screen.

Step 1: Start a Draft Filing

Comprehensive Filing for Plan Year Commencing 1/1/2015
Retirement Plan 4 – 55-666666 / 777



Report Transfers From Other Plans

< Back Cancel Continue > Save & Exit

> Instructions

Transfers **from** other plans — If another plan transferred assets or liabilities to this plan since the most recent comprehensive premium filing, provide the following information with respect to each plan from which the assets or liabilities were transferred (if transfer involved a new or newly-covered plan, see instructions).

> Clear all rows

EIN (ex. 11-1111111)	PN (ex. 111)	Date of transfer (ex. MMDD/YYYY)	Type of transfer	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Merger <input type="radio"/> Consolidation <input type="radio"/> Spinoff <input type="radio"/> Other	> Clear
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Merger <input type="radio"/> Consolidation <input type="radio"/> Spinoff <input type="radio"/> Other	> Clear
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Merger <input type="radio"/> Consolidation <input type="radio"/> Spinoff <input type="radio"/> Other	> Clear
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Merger <input type="radio"/> Consolidation <input type="radio"/> Spinoff <input type="radio"/> Other	> Clear
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Merger <input type="radio"/> Consolidation <input type="radio"/> Spinoff <input type="radio"/> Other	> Clear

> Add more rows

< Back Cancel Continue > Save & Exit



Amending a Comprehensive Filing for a Single Employer Plan

Start a Draft Filing: Report Transfers To Other Plans

- ❖ Review, enter, or select the appropriate information for the filing, e.g., employer identification number and plan number.
- ❖ Select the “Back” button to review or change your previous entries.
- ❖ Select the “Continue” button to go to the next screen.



Step 1: Start a Draft Filing

Comprehensive Filing for Plan Year Commencing 1/1/2015
Retirement Plan 4 – 55-6666666 / 777

Report Transfers To Other Plans

< Back Cancel Continue > Save & Exit

> Instructions

Transfers to other plans — If this plan transferred assets or liabilities to another plan since the most recent comprehensive premium filing, provide the following information with respect to each plan to which the assets or liabilities were transferred (if transfer involved a new or newly-covered plan, see instructions).

> Clear all rows

EIN (ex. 11-1111111)	PN (ex. 111)	Date of Transfer (ex. MM/DD/YYYY)	Type of transfer	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Merger <input type="radio"/> Consolidation <input type="radio"/> Spinoff <input type="radio"/> Other	> Clear
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Merger <input type="radio"/> Consolidation <input type="radio"/> Spinoff <input type="radio"/> Other	> Clear
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Merger <input type="radio"/> Consolidation <input type="radio"/> Spinoff <input type="radio"/> Other	> Clear
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Merger <input type="radio"/> Consolidation <input type="radio"/> Spinoff <input type="radio"/> Other	> Clear
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Merger <input type="radio"/> Consolidation <input type="radio"/> Spinoff <input type="radio"/> Other	> Clear

> Add more rows

< Back Cancel Continue > Save & Exit

Amending a Comprehensive Filing for a Single Employer Plan

Start a Draft Filing: Data Summary

This page lists all the information entered thus far for your filing, separated into subsections.

- Select the “Print this Page” link on the top right corner of the page, to print this filing summary.
- Select the “View Printable Form” on the top right corner of the page, to view or print the draft filing receipt.
- Select the “Edit” link at the top of each subsection, to make any changes to the filing data.
- Select the “Continue” button, to go to the next screen.

Note: The “NA” next to any Item on this page indicates that the item was not answered or not applicable for the current filing.

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Step 1: Start a Draft Filing

Comprehensive Filing for Plan Year Commencing 1/1/2015
Retirement Plan 4 – 55-6666666 / 777

1 Start a Draft Filing → 2 Edit Draft, Sign Filing, and Select Payment Alternative → 3 Submit Filing with Payment (if any) → 4 Receive Filing Confirmation

Data Summary
Save Filing and Proceed to Step 2

Cancel Continue >

Please verify that all information is correct. To change information, click 'Edit'. If you are satisfied and do not need to make any changes, click 'Continue'.
Note: N/A indicates that this item was not answered or is not applicable.

Identify Filing to be Made	Edit
Plan Year Commencement Date:	1/1/2018
Plan Year Ending Date:	12/31/2018
Date plan year change adopted (if any):	N/A
Plan Type:	Single-employer
Filing Type:	Comprehensive
Amended:	Yes
Plan qualifies for proration:	No
Plan size (small plan):	No

Enter Plan Information	Edit
Plan Name:	Retirement Plan 4
Plan effective date:	1/1/2015
New or Newly Covered Plan:	Not Checked
Adoption date:	N/A
Date coverage began:	N/A
Continuation Plan:	N/A
Previous EIN / PN:	55-6666666 / 777
Current EIN / PN:	55-6666666 / 777
EIN/PN from 2014 Form 5500 (if different):	N/A
Explanation as to why EIN/PN does not match entry on 2014 Form 5500:	N/A

Enter Filing Information	Edit
6-digit business code:	111110
First 6 digits of CUSIP number:	N/A
Disaster Relief Code:	N/A
Variable-rate Exempt:	No
Reason for Exemption:	N/A

Amending a Comprehensive Filing for a Single Employer Plan

Reminder Message

- Review the information on this page about the status of your saved filing.
- Select the “Go to Filing Manager” button to continue.



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Draft Filing Saved but not Submitted

You have completed step 1 of the 4 step filing process

Click the 'Go to Filing Manager' button to continue with step 2.

You have created and saved a DRAFT filing for Retirement Plan 4, 55-6666666 / 777 -- this completes step 1 of the filing process.

You must complete all 4 steps to finish the submission process. These steps are initiated from the Filing Manager Page.

Click the 'Go to Filing Manager' button to continue.

Note: For a premium filing to be considered timely, both the filing and the payment of any associated premium must be filed by the due date.

[Go to Filing Manager](#)



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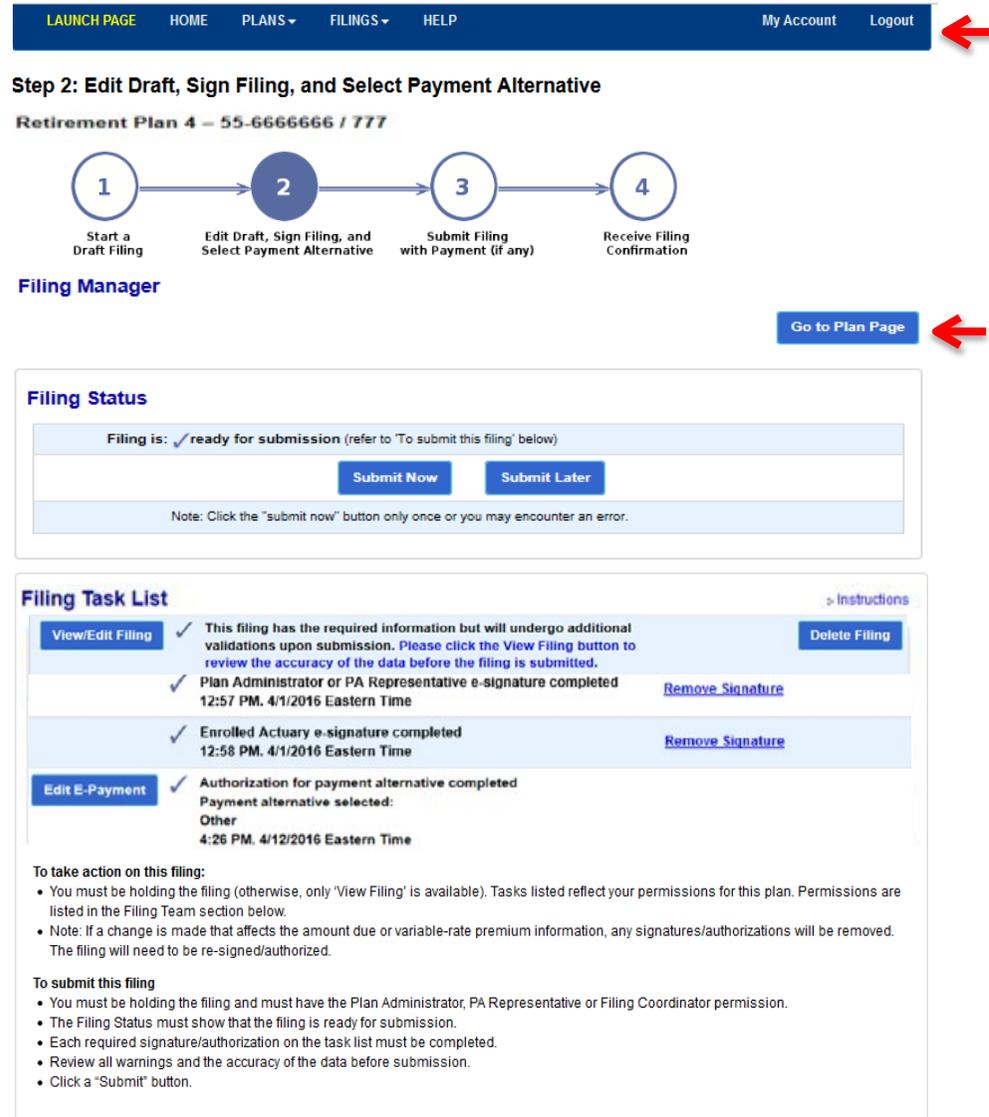
Pension Benefit Guaranty Corporation
Protecting America's Pensions

Amending a Comprehensive Filing for a Single Employer Plan

Edit, Draft, Sign Filing, and Select Payment Alternative Filing Manager

- The top of the page shows that you are now on step 2 of the filing process; “Edit Draft, Sign Filing, and Select Payment Alternative”.
- Use the Filing Manager page to review, edit, sign, pay and submit the filing. See the demo “Review, Edit, Route, and Sign a filing”.
- Select the appropriate link/button to logout or to go to another page (e.g., the Plan Page).

 Tip: Amended filings requires all the necessary signatures.



The screenshot shows the Filing Manager interface for a Retirement Plan. At the top, there is a navigation bar with links for LAUNCH PAGE, HOME, PLANS, FILINGS, and HELP. On the right, there are links for My Account and Logout, with a red arrow pointing to Logout. Below the navigation bar, the title is "Step 2: Edit Draft, Sign Filing, and Select Payment Alternative" for "Retirement Plan 4 - 55-6666666 / 777". A progress bar shows four steps: 1. Start a Draft Filing, 2. Edit Draft, Sign Filing, and Select Payment Alternative (highlighted), 3. Submit Filing with Payment (if any), and 4. Receive Filing Confirmation. Below the progress bar is a "Filing Manager" section with a "Go to Plan Page" button, also indicated by a red arrow. The main content area is divided into two sections: "Filing Status" and "Filing Task List".

Filing Status

Filing is: ready for submission (refer to 'To submit this filing' below)

Buttons: [Submit Now](#) [Submit Later](#)

Note: Click the "submit now" button only once or you may encounter an error.

Filing Task List [Instructions](#)

View/Edit Filing	<ul style="list-style-type: none"> ✓ This filing has the required information but will undergo additional validations upon submission. Please click the View Filing button to review the accuracy of the data before the filing is submitted. ✓ Plan Administrator or PA Representative e-signature completed 12:57 PM, 4/1/2016 Eastern Time Remove Signature ✓ Enrolled Actuary e-signature completed 12:58 PM, 4/1/2016 Eastern Time Remove Signature 	Delete Filing
Edit E-Payment	<ul style="list-style-type: none"> ✓ Authorization for payment alternative completed Payment alternative selected: Other 4:26 PM, 4/12/2016 Eastern Time 	

To take action on this filing:

- You must be holding the filing (otherwise, only 'View Filing' is available). Tasks listed reflect your permissions for this plan. Permissions are listed in the Filing Team section below.
- Note: If a change is made that affects the amount due or variable-rate premium information, any signatures/authorizations will be removed. The filing will need to be re-signed/authorized.

To submit this filing

- You must be holding the filing and must have the Plan Administrator, PA Representative or Filing Coordinator permission.
- The Filing Status must show that the filing is ready for submission.
- Each required signature/authorization on the task list must be completed.
- Review all warnings and the accuracy of the data before submission.
- Click a "Submit" button.