



# How To Guide

➤ **e-FILING PORTAL**

# Table of Contents

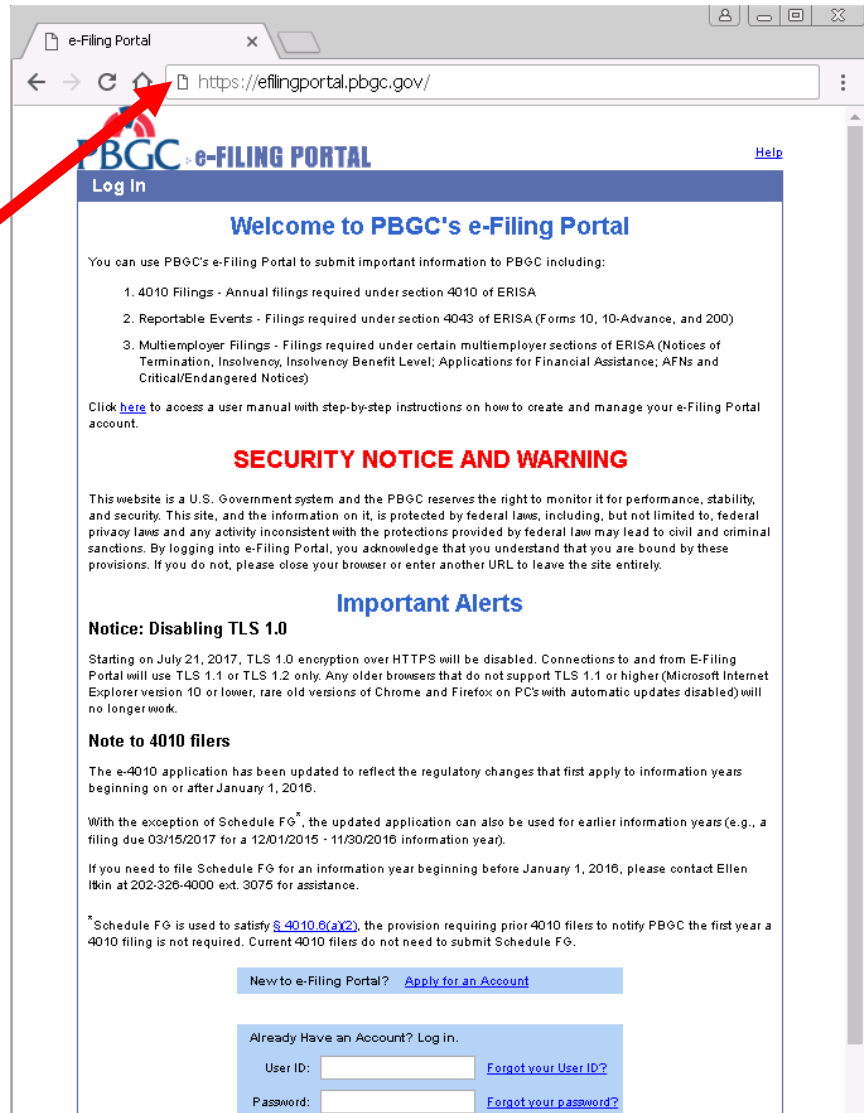
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<b><u>Section</u></b>	<b><u>Page Numbers</u></b>
<a href="#"><u>Accessing the e-Filing Portal</u></a>	3
<a href="#"><u>Creating an e-Filing Portal Account</u></a>	4 – 10
<a href="#"><u>Forgot User ID</u></a>	11 – 13
<a href="#"><u>Forgot Password</u></a>	14 – 20
<a href="#"><u>Change Password</u></a>	21 – 23
<a href="#"><u>Forgot Secret Question/Answer</u></a>	24
<a href="#"><u>View or Change Personal Information</u></a>	25 – 27
<a href="#"><u>Home Page Overview</u></a>	28

# Accessing the e-Filing Portal

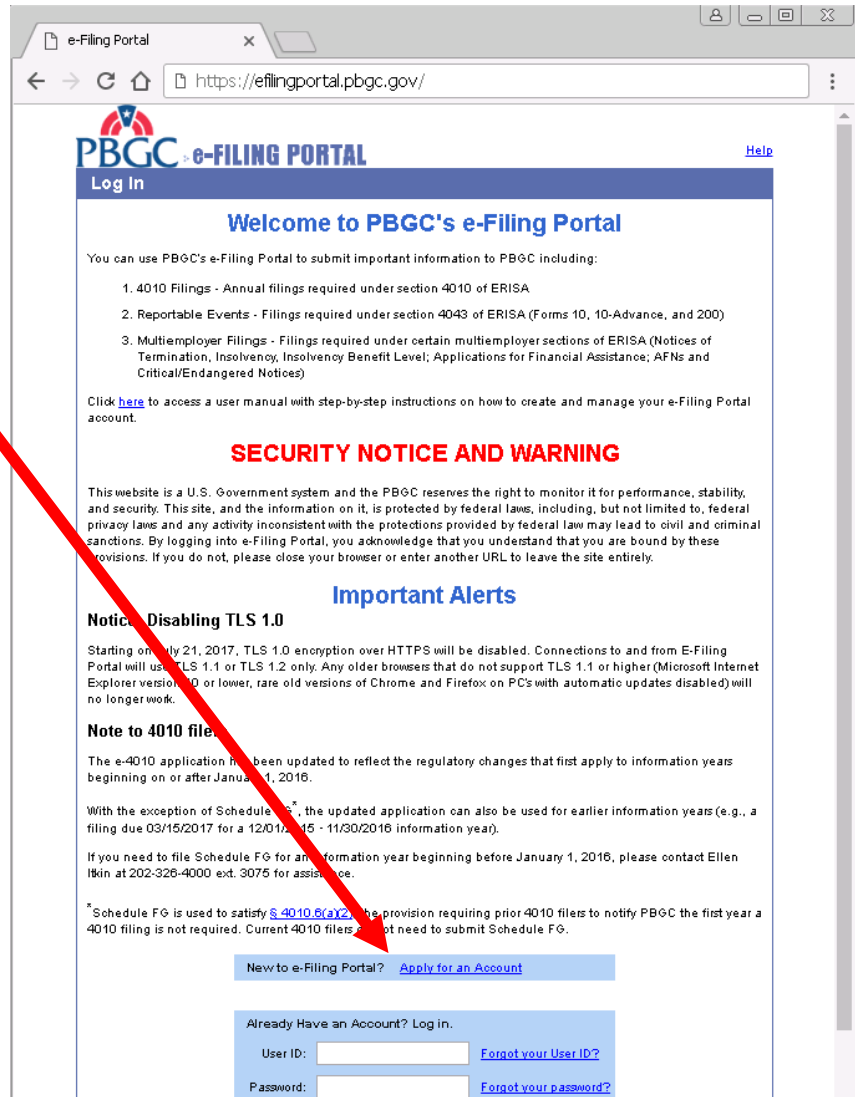
Recent versions of Internet Explorer, Mozilla Firefox or Google Chrome may be used to access the E-filing Portal.

Type in the following address:  
**https://efilingportal.pbgc.gov/**



# Creating an e-Filing Portal Account

1. Click “**Apply for an Account**” on the e-Filing Portal Log In page.



# Creating an e-Filing Portal Account

2. Fill out the Account Sign-Up form and click “Next” to create your account.

All fields are required except for Province. If you leave any of the fields blank you will receive an error message.

**NOTE: There is no intermediary step to confirm that the information you entered is correct, so please double check every field before you click “Next” to create your account.**

**PBGC e-FILING PORTAL** [Help](#)

### Account Sign-Up

First Name:

Last Name:

Company:

Title:

Work Address:

City:

State:

Province (if outside the USA):

Country:

Zip Code:  (ex. 12345-1234)

Telephone:  (ex. 202-111-1111) Ext.

E-mail address:  (ex. aa@a.com)

Confirm E-mail address:  (ex. aa@a.com)

Secret Question:

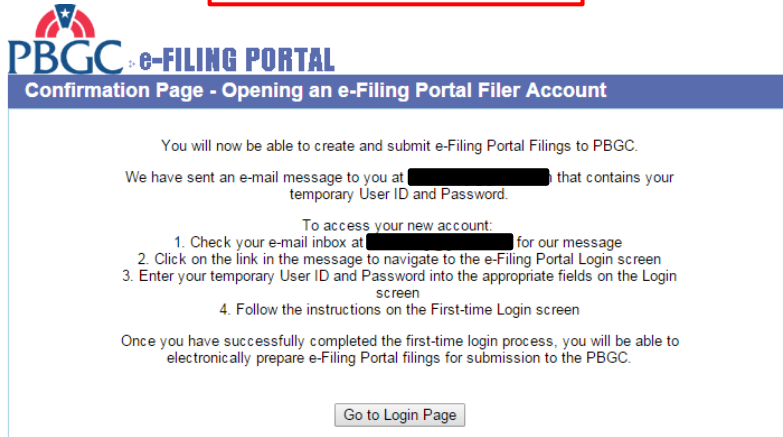
Secret Answer:



# Creating an e-Filing Portal Account

You will see a **confirmation page** if your e-Filing Portal account was successfully created. You will also receive a **confirmation e-mail** with further instructions.

## Confirmation Page



**PBGC e-FILING PORTAL**  
Confirmation Page - Opening an e-Filing Portal Filer Account

You will now be able to create and submit e-Filing Portal Filings to PBGC.

We have sent an e-mail message to you at [REDACTED] that contains your temporary User ID and Password.

To access your new account:

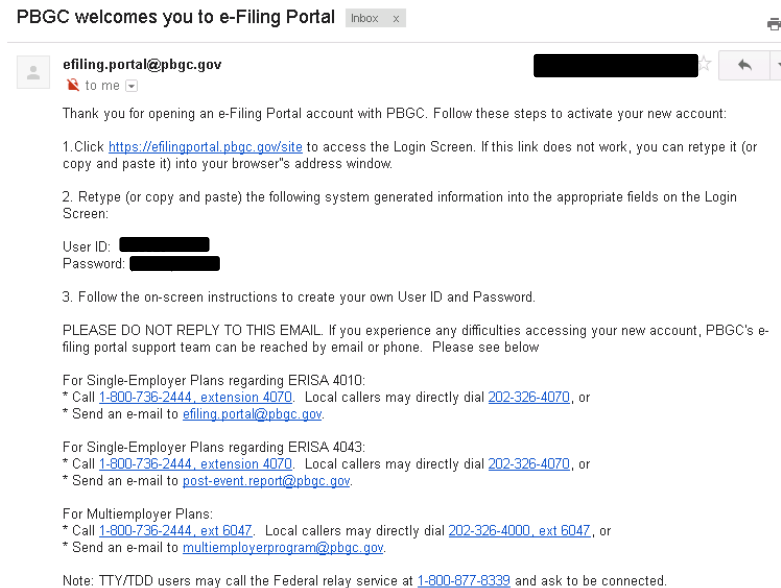
1. Check your e-mail inbox at [REDACTED] for our message
2. Click on the link in the message to navigate to the e-Filing Portal Login screen
3. Enter your temporary User ID and Password into the appropriate fields on the Login screen
4. Follow the instructions on the First-time Login screen

Once you have successfully completed the first-time login process, you will be able to electronically prepare e-Filing Portal filings for submission to the PBGC.

[Go to Login Page](#)

[PBGC.gov](#) | [Paperwork Reduction Act Notice](#)

## Confirmation E-mail



PBGC welcomes you to e-Filing Portal Inbox x

**efiling.portal@pbgc.gov** [REDACTED]

Thank you for opening an e-Filing Portal account with PBGC. Follow these steps to activate your new account:

1. Click <https://efilingportal.pbgc.gov/site> to access the Login Screen. If this link does not work, you can retype it (or copy and paste it) into your browser's address window.
2. Retype (or copy and paste) the following system generated information into the appropriate fields on the Login Screen:  
User ID: [REDACTED]  
Password: [REDACTED]
3. Follow the on-screen instructions to create your own User ID and Password.

PLEASE DO NOT REPLY TO THIS EMAIL. If you experience any difficulties accessing your new account, PBGC's e-filing portal support team can be reached by email or phone. Please see below

For Single-Employer Plans regarding ERISA 4010:  
\* Call [1-800-736-2444](tel:1-800-736-2444), extension 4070. Local callers may directly dial [202-326-4070](tel:202-326-4070), or  
\* Send an e-mail to [efiling.portal@pbgc.gov](mailto:efiling.portal@pbgc.gov).

For Single-Employer Plans regarding ERISA 4043:  
\* Call [1-800-736-2444](tel:1-800-736-2444), extension 4070. Local callers may directly dial [202-326-4070](tel:202-326-4070), or  
\* Send an e-mail to [post-event.report@pbgc.gov](mailto:post-event.report@pbgc.gov).

For Multiemployer Plans:  
\* Call [1-800-736-2444](tel:1-800-736-2444), ext 6047. Local callers may directly dial [202-326-4000](tel:202-326-4000), ext 6047, or  
\* Send an e-mail to [multiemployerprogram@pbgc.gov](mailto:multiemployerprogram@pbgc.gov).

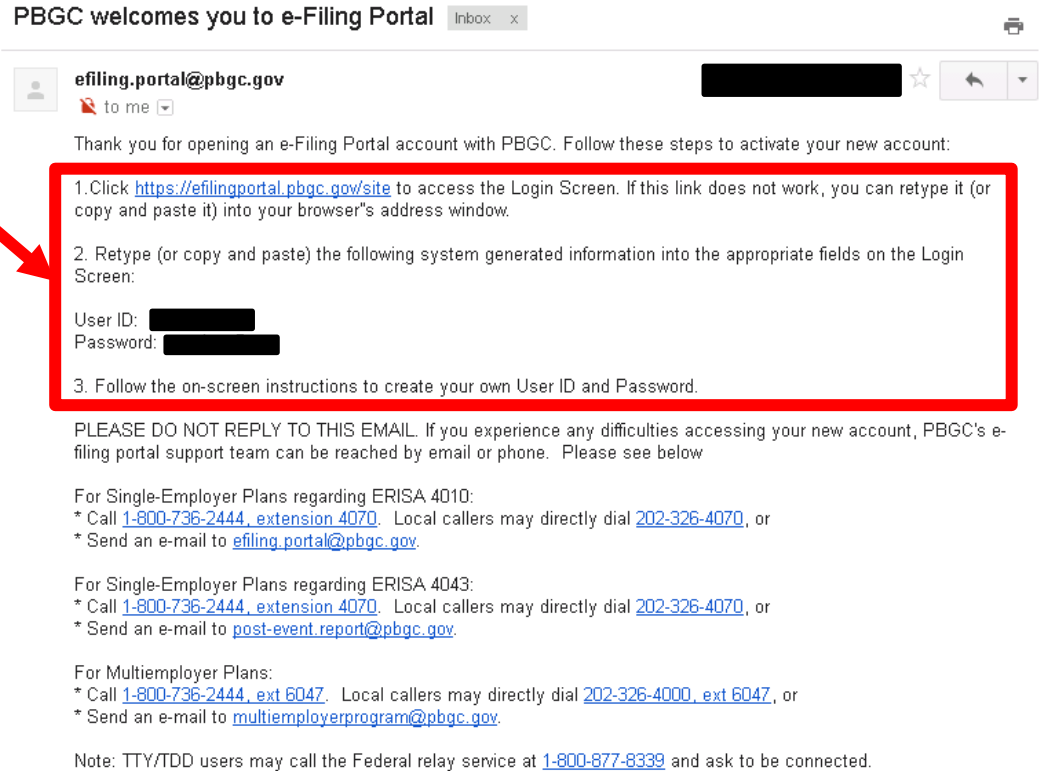
Note: TTY/TDD users may call the Federal relay service at [1-800-877-8339](tel:1-800-877-8339) and ask to be connected.



# Creating an e-Filing Portal Account

3. Follow the steps in the confirmation e-mail to create your own User ID and password.

**Proceed to the next slide for a walk through of these steps.**



The screenshot shows an email titled "PBGC welcomes you to e-Filing Portal" from "efiling.portal@pbgc.gov". A red box highlights the following instructions:

1. Click <https://efilingportal.pbgc.gov/site> to access the Login Screen. If this link does not work, you can retype it (or copy and paste it) into your browser's address window.
2. Retype (or copy and paste) the following system generated information into the appropriate fields on the Login Screen:  
User ID: [REDACTED]  
Password: [REDACTED]
3. Follow the on-screen instructions to create your own User ID and Password.

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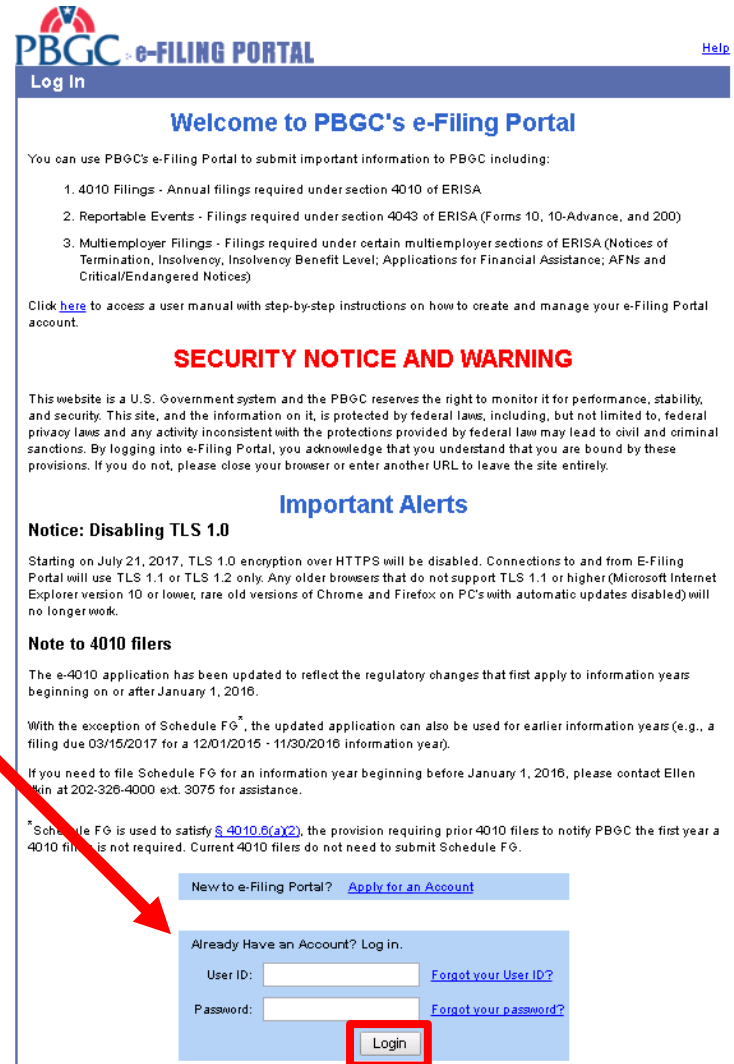
For Multiemployer Plans:  
\* Call 1-800-736-2444, ext 6047. Local callers may directly dial 202-326-4000, ext 6047, or  
\* Send an e-mail to [multiemployerprogram@pbgc.gov](mailto:multiemployerprogram@pbgc.gov).

Note: TTY/TDD users may call the Federal relay service at 1-800-877-8339 and ask to be connected.



# Creating an e-Filing Portal Account

4. Go to the e-Filing Portal home page, enter the **temporary** User ID and password from your confirmation e-mail and click **“Login”**.



**PBGC e-FILING PORTAL** [Help](#)

Log In

### Welcome to PBGC's e-Filing Portal

You can use PBGC's e-Filing Portal to submit important information to PBGC including:

1. 4010 Filings - Annual filings required under section 4010 of ERISA
2. Reportable Events - Filings required under section 4043 of ERISA (Forms 10, 10-Advance, and 200)
3. Multiemployer Filings - Filings required under certain multiemployer sections of ERISA (Notices of Termination, Insolvency, Insolvency Benefit Level; Applications for Financial Assistance; AFNs and Critical/Endangered Notices)

Click [here](#) to access a user manual with step-by-step instructions on how to create and manage your e-Filing Portal account.

### SECURITY NOTICE AND WARNING

This website is a U.S. Government system and the PBGC reserves the right to monitor it for performance, stability, and security. This site, and the information on it, is protected by federal laws, including, but not limited to, federal privacy laws and any activity inconsistent with the protections provided by federal law may lead to civil and criminal sanctions. By logging into e-Filing Portal, you acknowledge that you understand that you are bound by these provisions. If you do not, please close your browser or enter another URL to leave the site entirely.

### Important Alerts

#### Notice: Disabling TLS 1.0

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#### Note to 4010 filers

The e-4010 application has been updated to reflect the regulatory changes that first apply to information years beginning on or after January 1, 2016.

With the exception of Schedule FG\*, the updated application can also be used for earlier information years (e.g., a filing due 03/15/2017 for a 12/01/2015 - 11/30/2016 information year).

If you need to file Schedule FG for an information year beginning before January 1, 2016, please contact Ellen Fin at 202-326-4000 ext. 3075 for assistance.

\* Schedule FG is used to satisfy [§ 4010.6\(a\)\(2\)](#), the provision requiring prior 4010 filers to notify PBGC the first year a 4010 filing is not required. Current 4010 filers do not need to submit Schedule FG.

New to e-Filing Portal? [Apply for an Account](#)

Already Have an Account? Log in.

User ID:  [Forgot your User ID?](#)

Password:  [Forgot your password?](#)





# Creating an e-Filing Portal Account

5. Fill out the following form to create your own User ID and password. Click **“Save”** when you are done.

**You have to answer the Secret Question you initially set when you first filled out the Account Sign-up form on Step 2.**

**PBGC e-FILING PORTAL** [Help](#)

**Select New User ID and Password**

Passwords to government systems must meet federal security regulations, which include the following requirements to help protect your personal and business information:

**Step 1: Enter New User ID**

Your User ID:

- Can be any combination of letters and/or numbers;
- Must be between 8 and 25 characters long;
- Is not case sensitive;
- Must be different from the temporary one you were provided; and
- Can not be changed after you enter one.

**Step 2: Enter New Password**

Passwords to government systems must meet federal security regulations, which include the following requirements to help protect your personal and business information:

- The length of the password must be between 10 and 24 characters without any spaces.
- The password must contain at least 1 uppercase and 1 lowercase character(s) (A-Z); (a-z).
- The password must contain at least 1 number(s) and 1 special character(s) (1, 2, 3, etc.); (\$, #, !, etc.).
- Do not include spaces or the following special characters:
  - Single Quote (') or Double Quote (") - Equal to (=) or Percent (%)
  - Asterisk (\*) or Backslash (\) - Plus (+) or Ampersand (&)
  - Greater than (>) or Less than (<) - Semicolon (;) or Question mark (?)
- For password changes, at least 1 character(s) must be changed.

**Step 3: Enter Your Security Key**

Secret Question: From what high school did you graduate?

Secret Answer:

Cancel Save



# Creating an e-Filing Portal Account

6. If your account creation was successful, you will see the **E-filing Portal Home Page**.

**PBGC e-FILING PORTAL** | [Log Out](#) | [Manage Account](#) | [Change Password](#) | [Help](#)

**e-Filing Portal Home Page**

**e-4010: Controlled Group Filing Drafts**

Information Year-end	Date Created	Name
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**e-4010: Controlled Group Filings Submitted to PBGC**

Information Year-end	Original Submission Date	Amended Submission Date	Name
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**e-4043 Reportable Events: Filing Drafts**

EIN/PN	Plan Name	Type of Event	Date Created
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**e-4043 Reportable Events: Filings Submitted to PBGC**

EIN/PN	Plan Name	Type of Event	Original Submission Date	Amended Submission Date
--------	-----------	---------------	--------------------------	-------------------------

**Multiemployer Events: Filing Drafts**

EIN/PN	Plan Name	Type of Event	Date Created
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**Multiemployer Events: Filings Submitted to PBGC**

EIN/PN	Plan Name	Type of Event	Original Submission Date	Appended Submission Date
--------	-----------	---------------	--------------------------	--------------------------

[PBGC.gov](#) | [Paperwork Reduction Act Notice](#)



# Forgot User ID

1. To retrieve your User ID, click “Forgot your User ID?”.

**PBGC e-FILING PORTAL** [Help](#)

Log In

### Welcome to PBGC's e-Filing Portal

You can use PBGC's e-Filing Portal to submit important information to PBGC including:

1. 4010 Filings - Annual filings required under section 4010 of ERISA
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Already Have an Account? Log in.

User ID:  [Forgot your User ID?](#)

Password:  [Forgot your password?](#)

Login

Step 1

Step 2

Step 3

# Forgot User ID

2. Fill out all fields and click **Submit**.

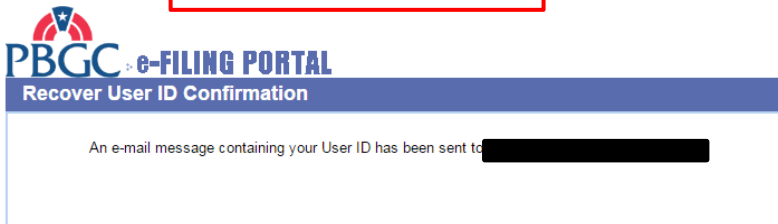
The screenshot shows the PBGC e-FILING PORTAL interface for the 'Forgot User ID' page. At the top left is the PBGC logo and the text 'PBGC e-FILING PORTAL'. At the top right is a 'Help' link. Below this is a blue header bar with the text 'Forgot User ID'. The main content area contains three input fields: 'E-mail address:' with a text box containing a redacted email address and a placeholder '(ex. aa@a.com)'; 'Secret question:' with a dropdown menu showing 'SCHOOL'; and 'Secret answer:' with a text box containing seven dots. At the bottom right of the form are two buttons: 'Cancel' and 'Submit'. The 'Submit' button is highlighted with a red rectangular border.



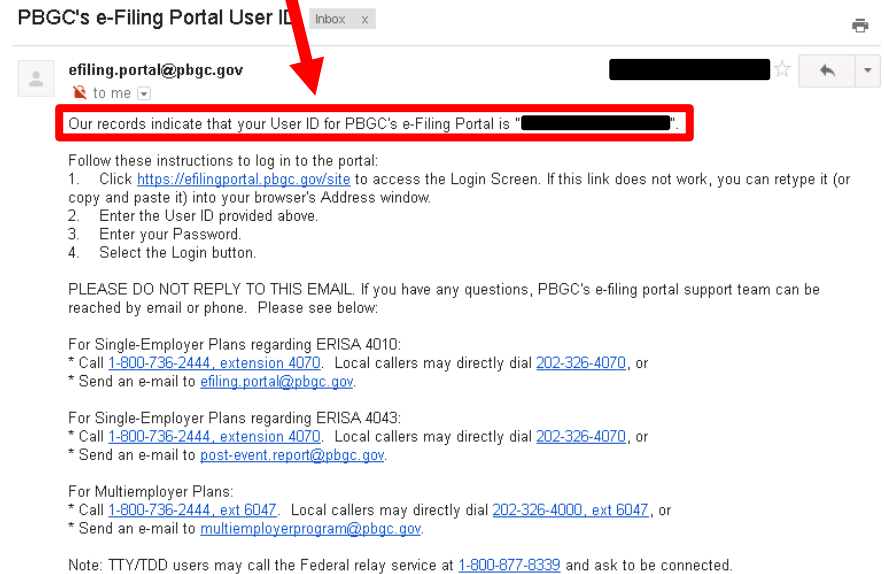
# Forgot User ID

You will see a **confirmation page** if you entered all information correctly.  
You will also receive a **confirmation e-mail** with your User ID.

## Confirmation Page



## Confirmation E-mail



Step 1

Step 2

Step 3

# Forgot Password

1. To retrieve your password, click “Forgot your password?”.

**PBGC e-FILING PORTAL** [Help](#)

Log In

### Welcome to PBGC's e-Filing Portal

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New to e-Filing Portal? [Apply for an Account](#)

Already Have an Account? Log in.

User ID:  [Forgot your User ID?](#)

Password:  [Forgot your password?](#)

Login



# Forgot Password

2. Fill out all fields and click **Submit**.

**PBGC e-FILING PORTAL** [Help](#)

**Forgot/Reset Password**

E-mail address:  (ex. aa@a.com)

Secret question:  ▼

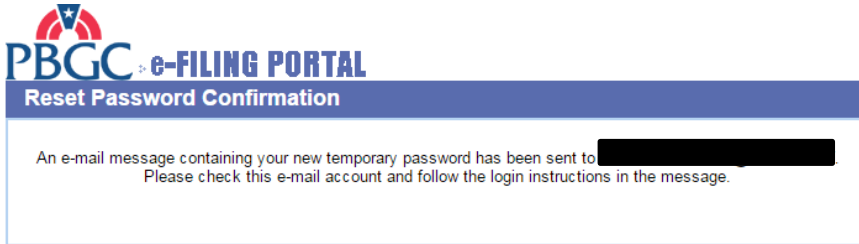
Secret answer:



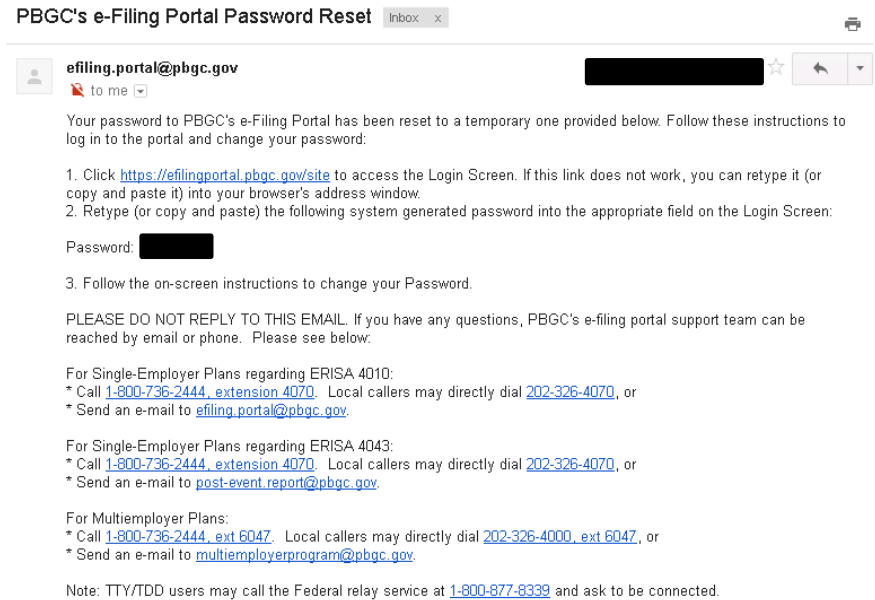
# Forgot Password

You will see a **confirmation page** if you entered all information correctly.  
You will also receive a **confirmation e-mail** with further instructions.

## Confirmation Page



## Confirmation E-mail

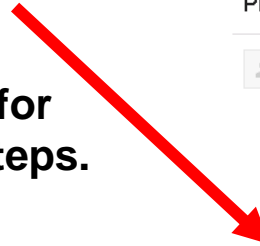




# Forgot Password

3. Follow the steps in the confirmation e-mail to reset your password.

**Proceed to the next slide for a walk through of these steps.**



PBGC's e-Filing Portal Password Reset Inbox x

**efiling.portal@pbgc.gov** to me

Your password to PBGC's e-Filing Portal has been reset to a temporary one provided below. Follow these instructions to log in to the portal and change your password:

1. Click <https://efilingportal.pbgc.gov/site> to access the Login Screen. If this link does not work, you can retype it (or copy and paste it) into your browser's address window.
2. Retype (or copy and paste) the following system generated password into the appropriate field on the Login Screen:  
Password: XXXXXXXXXX
3. Follow the on-screen instructions to change your Password.

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# Forgot Password

4. Go to the e-Filing Portal home page, enter your User ID and temporary password from your confirmation e-mail and click “Login”.

**PBGC e-FILING PORTAL** [Help](#)

Log In

### Welcome to PBGC's e-Filing Portal

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Already Have an Account? Log in.

User ID:  [Forgot your User ID?](#)

Password:  [Forgot your password?](#)



# Forgot Password

5. Fill out all fields and click **“Save”**.

**You will receive an error message if you do not follow the password requirements, if you change your password to a previously used password or if your new passwords do not match.**

**PBGC e-FILING PORTAL** Help

### Change Temporary Password

Passwords to government systems must meet federal security regulations, which include the following requirements to help protect your personal and business information:

- The length of the password must be between 10 and 24 characters without any spaces.
- The password must contain at least 1 uppercase and 1 lowercase character(s) (A-Z); (a-z).
- The password must contain at least 1 number(s) and 1 special character(s) (1, 2, 3, etc.); (\$, #, !, etc.).
- Do not include spaces or the following special characters:
  - Single Quote (') or Double Quote (") - Equal to (=) or Percent (%)
  - Asterisk (\*) or Backslash (\) - Plus (+) or Ampersand (&)
  - Greater than (>) or Less than (<) - Semicolon (;) or Question mark (?)
- For password changes, at least 1 character(s) must be changed.

**Step 1: Enter New Password**

.....

**Confirm New Password:**

.....

**Step 2: Enter Your Security Key**

**Secret Question:** From what high school did you graduate?

**Secret Answer:** .....



# Forgot Password

6. You will see the **E-filing Portal Home Page** after you have successfully changed your password. You will also receive a **confirmation e-mail**.

## E-Filing Portal Home Page

**PBGC e-FILING PORTAL** | [Log Out](#) | [Manage Account](#) | [Change Password](#) | [Help](#)

e-Filing Portal Home Page

**e-4010: Controlled Group Filing Drafts** [Create New 4010 Filing](#)

Information Year-end	Date Created	Name	
e-4010: Controlled Group Filings Submitted to PBGC			
Information Year-end	Original Submission Date	Amended Submission Date	Name

**e-4043 Reportable Events: Filing Drafts** [Create New Reportable Event Filing](#)

EIN/PN	Plan Name	Type of Event	Date Created	
e-4043 Reportable Events: Filings Submitted to PBGC				
EIN/PN	Plan Name	Type of Event	Original Submission Date	Amended Submission Date

**Multiemployer Events: Filing Drafts** [Create New ME Filing](#)

EIN/PN	Plan Name	Type of Event	Date Created	
Multiemployer Events: Filings Submitted to PBGC				
EIN/PN	Plan Name	Type of Event	Original Submission Date	Appended Submission Date

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## Confirmation E-mail

**PBGC's e-Filing Portal Password Change Confirmation** | [Inbox](#) x

**e-filing.portal@pbgc.gov** to me

You have successfully changed your password for PBGC's e-Filing Portal. Please be sure to commit it to memory.

PLEASE DO NOT REPLY TO THIS EMAIL. If you have any questions, PBGC's e-filing portal support team can be reached by email or phone. Please see below.

For Single-Employer Plans regarding ERISA 4010:  
 \* Call [1-800-736-2444, extension 4070](#). Local callers may directly dial [202-326-4070](#), or  
 \* Send an e-mail to [efiling.portal@pbgc.gov](mailto:efiling.portal@pbgc.gov).

For Single-Employer Plans regarding ERISA 4043:  
 \* Call [1-800-736-2444, extension 4070](#). Local callers may directly dial [202-326-4070](#), or  
 \* Send an e-mail to [post-event.report@pbgc.gov](mailto:post-event.report@pbgc.gov).

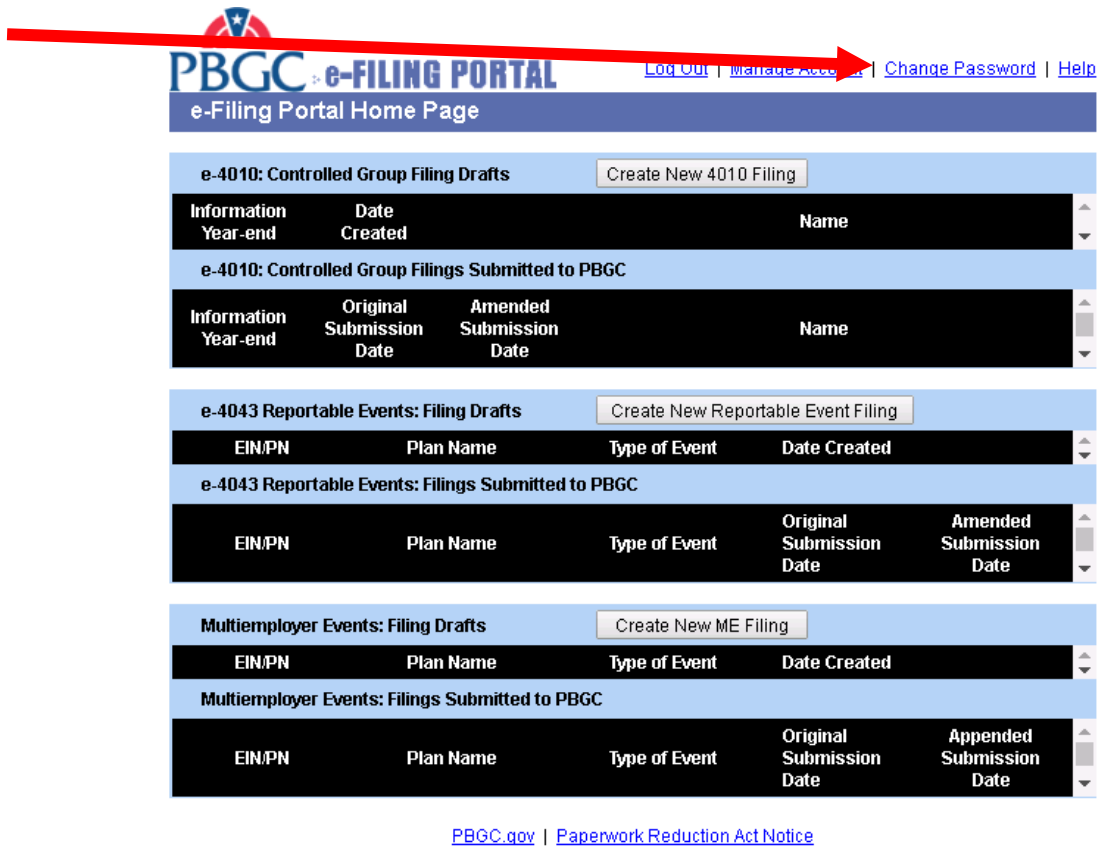
For Multiemployer Plans:  
 \* Call [1-800-736-2444, ext 6047](#). Local callers may directly dial [202-326-4000, ext 6047](#), or  
 \* Send an e-mail to [multiemployerprogram@pbgc.gov](mailto:multiemployerprogram@pbgc.gov).

Note: TTY/TDD users may call the Federal relay service at [1-800-877-8339](#) and ask to be connected.



# Change Password

1. To change your password, click **“Change Password”** on the e-Filing Portal Home Page.



The screenshot shows the PBGC e-Filing Portal Home Page. At the top, there is a navigation bar with links for [Log Out](#), [Manage Account](#), [Change Password](#), and [Help](#). A red arrow points from the text on the left to the [Change Password](#) link. Below the navigation bar, the page is organized into sections for different filing types: e-4010: Controlled Group Filing Drafts, e-4010: Controlled Group Filings Submitted to PBGC, e-4043 Reportable Events: Filing Drafts, e-4043 Reportable Events: Filings Submitted to PBGC, and Multiemployer Events: Filing Drafts. Each section includes a 'Create New' button and a table with columns for filing information, dates, and names.



# Change Password

2. Fill out all fields and click “Save”.

**You will receive an error message if you do not follow the password requirements, if you change your password to a previously used password or if your new passwords do not match.**

**PBGC e-FILING PORTAL** [Help](#)

### Change Password

Passwords to government systems must meet federal security regulations, which include the following requirements to help protect your personal and business information:

- The length of the password must be between 10 and 24 characters without any spaces.
- The password must contain at least 1 uppercase and 1 lowercase character(s) (A-Z); (a-z).
- The password must contain at least 1 number(s) and 1 special character(s) (1, 2, 3, etc.); (\$, #, !, etc.).
- Do not include spaces or the following special characters:
  - Single Quote (') or Double Quote (") - Equal to (=) or Percent (%)
  - Asterisk (\*) or Backslash (\) - Plus (+) or Ampersand (&)
  - Greater than (>) or Less than (<) - Semicolon (;) or Question mark (?)
- For password changes, at least 1 character(s) must be changed.

**Step 1: Enter New Password**

.....

Confirm New Password:

.....

**Step 2: Enter Your Security Key**

Secret Question: From what high school did you graduate?

Secret Answer: .....

Cancel Save



# Change Password

You will be directed back to the **E-filing Portal Home Page** if you entered all information correctly. You will also receive a **confirmation e-mail**.

## E-Filing Portal Home Page

## Confirmation E-mail

**PBGC e-FILING PORTAL** [Log Out](#) | [Manage Account](#) | [Change Password](#) | [Help](#)

e-Filing Portal Home Page

**e-4010: Controlled Group Filing Drafts** [Create New 4010 Filing](#)

Information	Date	Name
Year-end	Created	

**e-4010: Controlled Group Filings Submitted to PBGC**

Information	Original Submission	Amended Submission	Name
Year-end	Date	Date	

**e-4043 Reportable Events: Filing Drafts** [Create New Reportable Event Filing](#)

EIN/PN	Plan Name	Type of Event	Date Created

**e-4043 Reportable Events: Filings Submitted to PBGC**

EIN/PN	Plan Name	Type of Event	Original Submission	Amended Submission
			Date	Date

**Multiemployer Events: Filing Drafts** [Create New ME Filing](#)

EIN/PN	Plan Name	Type of Event	Date Created

**Multiemployer Events: Filings Submitted to PBGC**

EIN/PN	Plan Name	Type of Event	Original Submission	Appended Submission
			Date	Date

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**PBGC's e-Filing Portal Password Change Confirmation** Inbox x

**efiling.portal@pbgc.gov**

to me

You have successfully changed your password for PBGC's e-Filing Portal. Please be sure to commit it to memory.

PLEASE DO NOT REPLY TO THIS EMAIL. If you have any questions, PBGC's e-filing portal support team can be reached by email or phone. Please see below:

For Single-Employer Plans regarding ERISA 4010:  
 \* Call [1-800-736-2444](tel:1-800-736-2444), extension 4070. Local callers may directly dial [202-326-4070](tel:202-326-4070), or  
 \* Send an e-mail to [efiling.portal@pbgc.gov](mailto:efiling.portal@pbgc.gov).

For Single-Employer Plans regarding ERISA 4043:  
 \* Call [1-800-736-2444](tel:1-800-736-2444), extension 4070. Local callers may directly dial [202-326-4070](tel:202-326-4070), or  
 \* Send an e-mail to [post-event.report@pbgc.gov](mailto:post-event.report@pbgc.gov).

For Multiemployer Plans:  
 \* Call [1-800-736-2444](tel:1-800-736-2444), ext 6047. Local callers may directly dial [202-326-4000](tel:202-326-4000), ext 6047, or  
 \* Send an e-mail to [multiemployerprogram@pbgc.gov](mailto:multiemployerprogram@pbgc.gov).

Note: TTY/TDD users may call the Federal relay service at [1-800-877-8339](tel:1-800-877-8339) and ask to be connected.



## Forgot Secret Question/Answer

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If you've forgotten your secret question or answer, or received an error message that states your secret answer is invalid please use the appropriate contact information listed below:

### **For Single-Employer Plans regarding ERISA 4010:**

- \* Call 1-800-736-2444, extension 4070. Local callers may directly dial 202-326-4070, or
- \* Send an e-mail to [efiling.portal@pbgc.gov](mailto:efiling.portal@pbgc.gov).

### **For Single-Employer Plans regarding ERISA 4043:**

- \* Call 1-800-736-2444, extension 4070. Local callers may directly dial 202-326-4070, or
- \* Send an e-mail to [post-event.report@pbgc.gov](mailto:post-event.report@pbgc.gov).

### **For Multiemployer Plans:**

- \* Call 1-800-736-2444, extension 3993 or 6047. Local callers may directly dial 202-326-4000, extension 3993 or 6047, or
- \* Send an e-mail to [multiemployerprogram@pbgc.gov](mailto:multiemployerprogram@pbgc.gov).

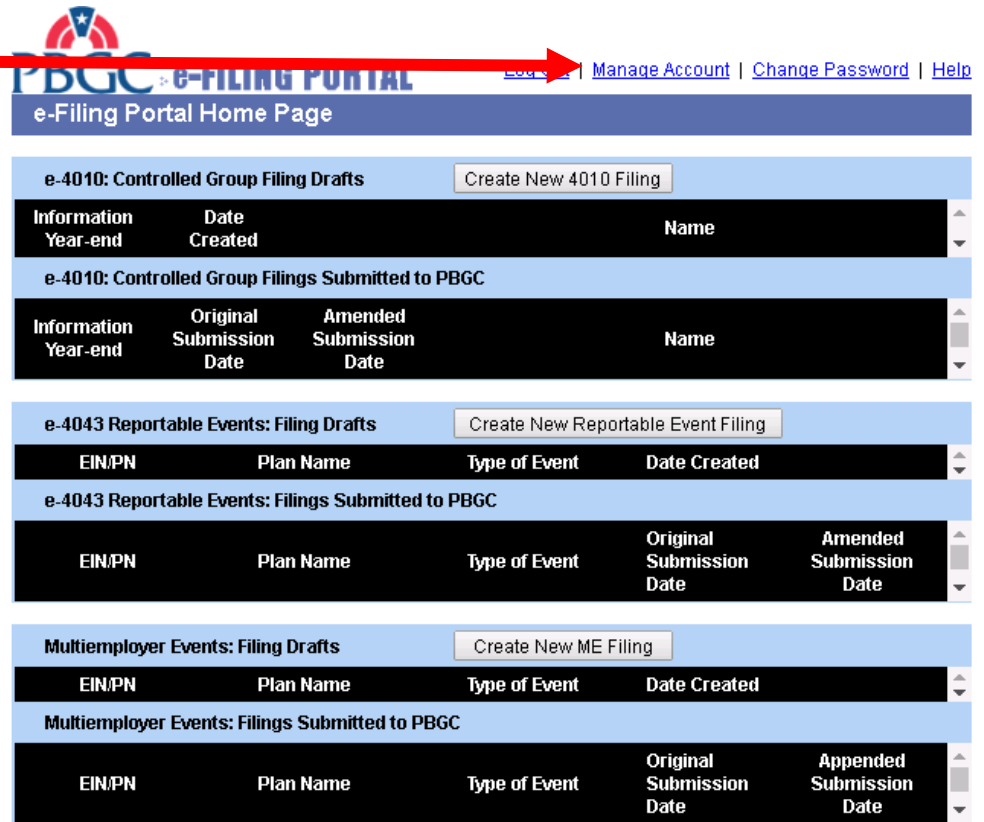
Note: TTY/TDD users may call the Federal relay service at 1-800-877-8339 and ask to be connected.





# View or Change Personal Information

1. To view your personal information, click **“Manage Account”** on the e-Filing Portal Home Page.



The screenshot shows the PBGC e-Filing Portal Home Page. At the top, there is a navigation bar with links for [Log Out](#), [Manage Account](#), [Change Password](#), and [Help](#). Below the navigation bar, the page is organized into several sections, each with a table of data and a 'Create New' button.

- e-4010: Controlled Group Filing Drafts**: Includes a 'Create New 4010 Filing' button and a table with columns: Information Year-end, Date Created, and Name.
- e-4010: Controlled Group Filings Submitted to PBGC**: Includes a table with columns: Information Year-end, Original Submission Date, Amended Submission Date, and Name.
- e-4043 Reportable Events: Filing Drafts**: Includes a 'Create New Reportable Event Filing' button and a table with columns: EIN/PN, Plan Name, Type of Event, and Date Created.
- e-4043 Reportable Events: Filings Submitted to PBGC**: Includes a table with columns: EIN/PN, Plan Name, Type of Event, Original Submission Date, and Amended Submission Date.
- Multiemployer Events: Filing Drafts**: Includes a 'Create New ME Filing' button and a table with columns: EIN/PN, Plan Name, Type of Event, and Date Created.
- Multiemployer Events: Filings Submitted to PBGC**: Includes a table with columns: EIN/PN, Plan Name, Type of Event, Original Submission Date, and Amended Submission Date.

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## View or Change Personal Information

2. Make any changes as necessary and enter your secret answer. Click “**Next**” to save your changes

**NOTE: You are not able to change your Secret question or Secret answer from this page.**

**PBGC e-FILING PORTAL** [Help](#)

### Manage Account

First Name:

Last Name:

Company:

Title:

Work Address:

City:

State:

Province (if outside the USA):

Country:

Zip Code:  (ex. 12345-1234)

Telephone:  (ex. 202-111-1111) Ext.

E-mail address:  (ex. aa@a.com)

Confirm E-mail address:  (ex. aa@a.com)

Secret Question:

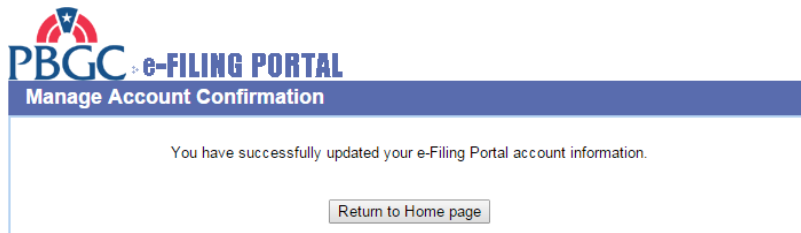
Secret Answer:



# View or Change Personal Information

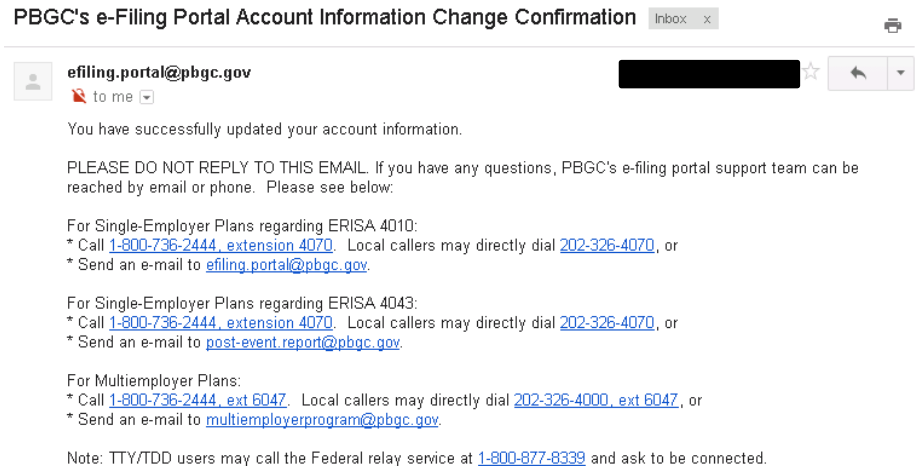
3. You will see a **confirmation page** if you entered your secret answer correctly. You will also receive a **confirmation e-mail**.

## Confirmation Page



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## Confirmation E-mail



Step 1

Step 2

Step 3

# Overview – e-Filing Portal Home Page

This is what you will see when you first log into the e-Filing Portal:

The screenshot shows the PBGC e-Filing Portal Home Page. At the top, there is a navigation bar with the PBGC logo and the text "e-FILING PORTAL". To the right of the logo are links for "Log Out", "Manage Account", "Change Password", and "Help". Below the navigation bar is a blue header with the text "e-Filing Portal Home Page".

The main content area is divided into three sections, each with a callout box:

- e-4010: Controlled Group Filing Drafts**: A callout box with a red border points to the "Create New 4010 Filing" button. Below this is a table with columns: "Information Year-end", "Date Created", and "Name".
- e-4010: Controlled Group Filings Submitted to PBGC**: A table with columns: "Information Year-end", "Original Submission Date", "Amended Submission Date", and "Name".
- e-4043 Reportable Events: Filing Drafts**: A callout box with a purple border points to the "Create New Reportable Event Filing" button. Below this is a table with columns: "EIN/PN", "Plan Name", "Type of Event", and "Date Created".
- e-4043 Reportable Events: Filings Submitted to PBGC**: A table with columns: "EIN/PN", "Plan Name", "Type of Event", "Original Submission Date", and "Amended Submission Date".
- Multiemployer Events: Filing Drafts**: A callout box with a green border points to the "Create New ME Filing" button. Below this is a table with columns: "EIN/PN", "Plan Name", "Type of Event", and "Date Created".
- Multiemployer Events: Filings Submitted to PBGC**: A table with columns: "EIN/PN", "Plan Name", "Type of Event", "Original Submission Date", and "Appended Submission Date".

Click to create a new 4010 filing

Click to create a new reportable event filing

Click to create a new multiemployer event filing