

Annuity Check



(Press F1 for online help)

* Form Type		* Action Type		* User ID		* Payment ID	
* SSN		* Case		* Last		* First MI	

Payee Type		Payee Status		Frequency		Method		DOB	
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Line 1		
Line 2		
Street		
City	State	
Zip	Zip+4	
Country		

Bank	
Account Number	
Street	
City	State
Zip	Zip+4
Country	
ACH Routing	ACH Account #

	Amount	Begin Date	End Date
1 st Estimated			
2 nd Estimated			
1 st Guaranteed			
2 nd Guaranteed			
3 rd Guaranteed			

FIT Calc	
Fed Withholding	
Marital Status	
Dependents	

QDRO 1 Paying	
QDRO 2 Paying	
Group Health	

PREPARED BY	DATE	AUTHORIZED BY	DATE	ENTERED BY	DATE
Print Name		Print Name		Print Name	

ANNUITY CHECK CODING DEFINITONS

FORM TYPE	
1	Trial Balance Variance
2	Post Balance Variance
3	Off Cycle
4	Integrator Errors
5	Appeals Pay Source Change
6	Duplicate Pay Sources

ACTION TYPE	
1	Add
2	Change

PAYEE TYPE	
0	Participant
2	Beneficiary
3	QDRO

PAYEE STATUS	
1	Active – Paying
2	Active – Pay Suspended
3	Active – Future Pay
4	Inactive – Non Vested
6	Inactive – Final Pay
7	Inactive – Deceased
8	Inactive - Cancelled

FIT CALCULATION	
B	Marital Status, Exemption plus Fixed Dollar Amount
C	Marital Status and Exemptions
D	Fixed Dollar Amount
N	No Withholding

MARITAL STATUS	
0	Married
1	Single

Payment Frequency	
1	Annual Check - January
2	Annual Check – February
3	Annual Check – March
4	Annual Check – April
5	Annual Check – May
6	Annual Check – June
7	Annual Check – July
8	Annual Check – August
9	Annual Check – September
10	Annual Check – October
11	Annual Check – November
12	Annual Check – December
21	Semiannual Check – Jan – Jul
22	Semiannual Check – Feb – Aug
23	Semiannual Check – Mar – Sep
24	Semiannual Check – Apr – Oct
25	Semiannual Check – May – Nov
26	Semiannual Check – Jun – Dec
27	Semiannual Check – Jan – Jun
31	Quarterly – Jan/Apr/Jul/Oct
32	Quarterly – Feb/May/Aug/Nov
33	Quarterly – Mar/Jun/Sep/Dec
40	Monthly Check

PAYMENT METHOD	
A	Check Mailed to Bank – with Advice
B	Check Mailed to Bank
C	ACH – Checking
D	ACH – Checking with Advice
H	Check Mailed to Home
N	ACH – Pre-Notification Checking with Advice
P	ACH – Pre-Notification Checking
Q	ACH – Pre-Notification Savings
R	ACH – Pre-Notification Savings with Advice
S	ACH – Savings
T	ACH – Savings with Advice